

T. HACSA. 3.b.

HACSA MEMORANDUM

TO: HACSA Board of Commissioners

FROM: Dorothy Cummings, Administrative Services Director

AGENDA ITEM: ORDER/In the Matter of Accepting a Bid and Awarding Contract #08-C-0033 for the Cresview Villa Re-Roof.

AGENDA DATE: August 20, 2008

I. MOTION :

IT IS MOVED THAT I&E CONSTRUCTION, LLC BE AWARDED A CONTRACT #08-C-0033 FOR THE CRESVIEW VILLA RE-ROOF AND THAT AN ORDER TO THIS EFFECT BE SIGNED; AND AN AGREEMENT BE EXECUTED IN ACCORDANCE WITH BID DOCUMENTS.

II. ISSUE

Board approval is required to award a contract for the Cresview Villa Re-Roof, located in Creswell, Oregon.

III. DISCUSSION

A. Background:

Cresview Villa located at 350 South 2nd Street in Creswell, is a public housing apartment complex occupied by elderly and disabled populations. Thirty-four one-bedroom apartments are located within eight single-storied buildings on the site. Additionally, the complex has a community center building.

The work includes removal and replacement of asphalt shingle and built-up bituminous roofing systems on all nine buildings. Additionally, as part of the re-roofing, damaged roof sheathing will be replaced.

The work also includes new gutter systems for all buildings.

The architect's drawings, and the specification sections, included with the project manual, detail the work to be accomplished.

B. Analysis

A formal bid process with a bid package was issued by the Agency for the required work. Four bids were obtained, and the lowest bidder is responsive and responsible and they have reviewed their bid and confirmed their costs.

C. Alternatives/Options

In that the public bidding process was employed, the lowest bid has no irregularities and is responsive and responsible, the prices are considered competitive, and there are sufficient budget funds to cover the project, we recommend award of the contract to I&E Construction, LLC.

I&E Construction, LLC will provide a Performance Bond and a Payment Bond for this contract.

D. Recommendation

Approval of the proposed Motion.

E. Timing

Upon bid award, the contractor shall have ten days to provide the Agency with a signed contract. It is anticipated that all other necessary documents could be processed by September 1, 2008 and work would commence shortly thereafter.

IV. IMPLEMENTATION/FOLLOW-UP

Same as in Item III.E

V. ATTACHMENTS

Bid Recap Sheet.

IN THE BOARD OF COMMISSIONERS OF THE
HOUSING AND COMMUNITY SERVICES AGENCY
OF LANE COUNTY, OREGON

ORDER NO.

)IN THE MATTER OF ACCEPTING A
)BID AND AWARING CONTRACT
)#08-C-0033 FOR THE CRESVIEW
)VILLA RE-ROOF

WHEREAS, at a duly publicized time and place on July 24, 2008, Brian Shafer of the Housing And Community Services Agency of Lane County, Oregon, opened bids on the following project: Contract #08-C-0033 for the Cresview Villa Re-Roof.

WHEREAS, funds are available to finance the project, and the Executive Director having so recommended, NOW, THEREFORE, IT IS HEREBY

ORDERED, that I&E Construction, LLC be awarded the contract for the Cresview Villa Re-Roof, and that the agreement be executed by the Executive Director in accordance with the bid documents. The contractor shall present a valid signed contract with payment and performance securities and shall satisfactorily complete all work within the specified contract time.

DATED this _____ day of _____, 2008

Chairperson
HACSA Board of Commissioners

IN THE MATTER OF ACCEPTING A BID AND AWARING CONTRACT #08-C-0033 FOR
THE CRESVIEW VILLA RE-ROOF

APPROVED AS TO FORM
Date 8/13/08 lane county
Jesse J. [Signature]
OFFICE OF LEGAL COUNSEL



Housing And Community Services Agency of Lane County
300 West Fairview Drive, Springfield, OR 97477



(541) 682-4090 • Fax (541) 682-3875 • TTY (541) 682-2565

BID RECAP SHEET

Contract #08-C-0033

Cresview Villa Re-Roof

AWARDING A CONTRACT FOR THE CRESVIEW VILLA RE-ROOF OWNED
BY THE HOUSING AND COMMUNITY SERVICES AGENCY
OF LANE COUNTY

<u>CONTRACTOR</u>	<u>BID</u>	<u>RANK</u>
I & E Construction, LLC Clackamas, Oregon	\$139,874.00	#1
North River Roofing, Inc. Roseburg, Oregon	\$167,000.00	#2
Evergreen Roofing of Oregon Eugene, Oregon	\$175,481.00	#3
Mike's Roofing, Inc. Duvall, Washington	\$203,400.00	#4

This is a true and accurate account of the bid opening results
for this project on July 24, 2008.

Brian Shafer, Contract Administrator